

Back to School Webinar

Tips for a strong start to the year with Schoolrunner

07.17.23



Welcome!



Becky Smith
*Sr. Manager,
Customer Experience
(Positive Classroom)*



Topher Mckee
*Professional Services
Specialist*



Logistics



- Slides, recording, and related resources will be shared in the follow up email tomorrow
- Live Q&A at the end
 - Ask general questions throughout by clicking **Q&A**
 - Send site specific questions to *support@schoolmint.com*



Agenda

- **Student Information**
- **Academic Information**
- **Behavior System Management**
- **Parents & Guardians**



Student Information



**Why are
homeroom/advisory
groupings so useful?**



Easy homepage data!

Home

GROUP

 ▼

AS OF

Absences & Incidents

Today's daily attendance: 89%

Present (7 / 9, 78%) yesterday: ●●●●●●●● ●●
●● Empty Code Override
●●
Last updated 1 day ago

Absent Unexcused (1 / 9, 11%) yesterday: ●
Last updated 1 day ago

Tardy Unexcused (1 / 9, 11%) yesterday:
● 9:40 (●)
Last updated 1 day ago

Incidents today:

Nothing to report.

Behavior Notes

Nothing to report.



Homeroom competitions!


All 9th Grade Advisories

[Download](#)











Advisory	Grade	Students			Attendance	Full Extended School Days			Demerits	Campus Cash	Campus Cash All	Daily Attendance				Failing	GPA				
		Female	Male	Total	Daily	To Serve	Earned	Students	Earned	Earned	Daily Average	AU	ISS	OSS	OSS Total	Courses	Q1	Q2	S1	Q3	S2
Advisory 1	9th	0	8	8	76%	0	1	0	0	0	0.00	28	0	7	19	6	2.82	2.50	2.61	1.91	2.22
Advisory 2	9th	0	7	7	91%	0	0	0	0	0	0.00	10	0	1	1	7	2.80	2.04	2.11	1.86	1.71
Advisory 3	9th	7	0	7	87%	0	3	0	0	0	0.00	24	0	0	0	4	2.79	2.65	2.64	2.75	2.43
Advisory 4	9th	7	0	7	90%	0	2	0	0	0	0.00	10	0	3	8	4	2.75	2.61	2.68	2.71	2.68
Advisory 5	9th	6	0	6	93%	0	0	0	0	0	0.00	5	0	3	3	0	2.71	2.33	2.58	2.38	2.42
Advisory 6	9th	6	0	6	88%	0	0	0	-2	105	0.64	9	0	5	19	2	2.65	2.71	2.46	2.58	2.62
Advisory 7	9th	7	0	7	85%	0	0	0	0	0	0.00	16	0	0	0	6	2.65	2.90	2.85	1.96	1.79
Advisory 8	9th	0	6	6	84%	0	0	0	0	0	0.00	17	0	0	0	3	2.60	2.30	2.45	2.29	2.25
Advisory 9	9th	7	0	7	86%	0	1	0	0	0	0.00	9	0	0	7	4	2.54	2.64	2.61	2.54	2.50
Advisory 10	9th	0	9	9	88%	0	0	0	0	0	0.00	15	0	1	1	3	2.42	2.25	2.31	2.42	2.44
Advisory 11	9th	7	0	7	93%	0	2	0	0	0	0.00	10	0	0	5	1	2.39	2.14	2.43	2.11	2.07



Log a group shoutout in your behaviors page!

GROUP 

STAFF MEMBER AS OF

 Shannon Kelly Middle Peak (10thGrade) - 10th	<input data-bbox="595 409 892 442" type="text" value="Behaviors"/> <input data-bbox="595 453 892 485" type="text" value="Location"/>	<input data-bbox="923 409 1058 442" type="text" value="1"/>	<input data-bbox="1085 409 1593 485" type="text" value="Comments"/>	
 Shannon Kelly Middle Peak (10thGrade) - 10th	<input data-bbox="595 540 892 573" type="text" value="Behaviors"/> <input data-bbox="595 584 892 616" type="text" value="Location"/>	<input data-bbox="923 540 1058 573" type="text" value="1"/>	<input data-bbox="1085 540 1593 616" type="text" value="Comments"/>	
 Shannon Kelly Middle Peak (10thGrade) - 10th	<input data-bbox="595 671 892 704" type="text" value="Behaviors"/> <input data-bbox="595 715 892 748" type="text" value="Location"/>	<input data-bbox="923 671 1058 704" type="text" value="1"/>	<input data-bbox="1085 671 1593 748" type="text" value="Comments"/>	
 John Lumbert Middle Peak (10thGrade) - 9th	<input data-bbox="595 802 892 835" type="text" value="Behaviors"/> <input data-bbox="595 846 892 879" type="text" value="Location"/>	<input data-bbox="923 802 1058 835" type="text" value="1"/>	<input data-bbox="1085 802 1593 879" type="text" value="Comments"/>	
 Shannon Kelly Middle Peak (10thGrade) - 9th	<input data-bbox="595 933 892 966" type="text" value="Behaviors"/> <input data-bbox="595 977 892 1010" type="text" value="Location"/>	<input data-bbox="923 933 1058 966" type="text" value="1"/>	<input data-bbox="1085 933 1593 1010" type="text" value="Comments"/>	



Mass log your communications!

Communication Tracking

STUDENT/GROUP

No Option Selected

Student Group 1	x
Student Group 2	x
Student Group 3	x
Student Group 4	x
Student Group 5	x
Student Group 6	x
Student Group 7	x
Student Group 8	x
Student Group 9	x
Student Group 10	x

SPOKE TO

PHONE NUMBER

METHOD

TOPIC

MOOD

DATE

TIME

WE DISCUSSED



Updating Advisories/Homerooms (Student Field)

Export Import

Import Homerooms

Drop files to upload here (csv or xls)

Save

Preview (100 rows)

School	First Name	Middle Name	Last Name	Student ID	SR Student Number	SIS Student Number	State ID	Homeroom (Homeroom)
Ole Miss				279	654360	456828	123456828	Chandler Bing
Ole Miss				262	654343	456811	123456811	Chandler Bing
Ole Miss				334	654415	456883	123456883	Chandler Bing
Ole Miss				253	654334	456802	123456802	Chandler Bing
Ole Miss				307	654388	456856	123456856	Chandler Bing
Ole Miss				306	654387	456855	123456855	Chandler Bing
Ole Miss				328	654409	456877	123456877	Chandler Bing
Ole Miss				301	654382	456850	123456850	Chandler Bing
Ole Miss				278	654359	456827	123456827	Chandler Bing
Ole Miss				320	654401	456869	123456869	Chandler Bing
Ole Miss				298	654379	456847	123456847	George Harrison
Ole Miss				313	654394	456862	123456862	George Harrison
Ole Miss				260	654341	456809	123456809	George Harrison

Zendesk article

[How do I update homerooms or advisories?](#)



Updating Advisories/Homerooms (Homeroom Sections)

Export Import

Export Homerooms

ACTIVE STUDENTS ONLY UNASSIGNED STUDENTS ONLY ALL SCHOOLS

Yes No Yes No Yes No

ASSIGN HOMEROOM GROUP BASED ON EXISTING SECTIONS

SELECT ALL HOMEROOM SECTIONS

No Options Selected

- attendance, ✓ x
- Attendance, Bing [ADV124] (P1) (Ole Miss)
- Attendance, Buffay [ADV130] (P1) (Ole Miss)
- Attendance, Geller [ADV128] (P1) (Ole Miss)
- Attendance, Geller [ADV133] (P1) (Ole Miss)
- Attendance, Green [ADV131] (P1) (Ole Miss)
- Attendance, Harrison [ADV125] (P1) (Ole Miss)

NAME HOMEROOMS BASED ON

Teacher Last Name

Assign

Download

Zendesk article

[How do I update homerooms or advisories?](#)



Academic Information



**We have tools &
workflows built into the
configure section to
save you time!**



Easy to configure per course

Grading Methodologies - English I

+ Add Methodology Bucket

Edit Quarter 1

WEIGHT (%)	BUCKET NAME	CONTENTS	
40	Minor	DBQ, Classwork, Exit Ticket, Homework	✕
60	Major	Benchmark, Exam, Quiz	✕

WEIGHT TOTAL (%)

100

Cancel

Save Changes



Easy to copy across your courses and school

COPY GRADING METHODOLOGIES

Copy ^

Copy ✓ ✕

Copy

Methodologies to v

Methodologies to v



Managing your courses' grading methodologies

Manage Grading Methodologies

English I - Year

COURSE: English I

QUARTER 1	QUARTER 2	SEMESTER 1
0% empty field: Benchmark	10% Final Exam: Final	100% Semester 1: Q1, Q2
10% Final Exam: Final	40% Minor Grades: Classwork, Exit Ticket, Homework	100% Total Deactivate
40% Minor Grades: Classwork, Exit Ticket, Homework	50% Major Grades: Exam, Quiz	
50% Major Grades: Exam, Quiz	100% Total Deactivate	
100% Total Deactivate		
QUARTER 3	QUARTER 4	SEMESTER 2
10% Final Exam: Final	10% Final Exam: Final	100% Semester 2: Q3, Q4
40% Minor Grades: Classwork, Exit Ticket, Homework	40% Minor Grades: Classwork, Exit Ticket, Homework	100% Total Deactivate
50% Major Grades: Exam, Quiz	50% Major Grades: Exam, Quiz	
100% Total Deactivate	100% Total Deactivate	

Zendesk articles

[How do I edit a course's grading structure/methodology?](#)

[How do I copy grading methodologies across courses?](#)




Behavior Management




**Why configure an
entire behavior
system right now?**





Your detention roster needs it!

Detention Reset Detentions 

GROUP: All Students AS OF: 08/22/2022 

To Serve Today (1) Absent (0) Snoozed (0)

STUDENT	# TO SERVE	ACTION	HOW MANY?	ACTION COMMENT	
Select a student		Select an action	1	Comments	+ x ↓
	2	<div><p>Select an action ^</p><p>Filter ✖</p><p> Detention Management</p><p>Served Detention</p></div>	1	Comments	+ x ↓ ⌚

Save

Create a sustainable and equitable system

The screenshot shows a web interface with a header and a table. The header has two tabs: "To Serve Today (93)" and "Absent (0)". The table has three columns: "STUDENT", "# TO SERVE", and "ACTION". The "STUDENT" column contains a dropdown menu with the text "Select a student". The "# TO SERVE" column contains the number "3". The "ACTION" column contains a dropdown menu with the text "Select an".

STUDENT	# TO SERVE	ACTION
Select a student	3	Select an



Managing your school's detention system

Add Behavior Type

NAME	BEHAVIOR GROUP	DETAILS
<input type="text" value="Foul Language"/>	<input type="text" value="Negative Behaviors"/>	+ Add details
DEMERIT VALUE	SHOW ON HOMEPAGE	HIDE FROM STUDENTS
<input type="text" value="1"/>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
MERIT VALUE	SHOW MULTIPLIER	IS PURCHASE
<input type="text"/>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
DETENTION VALUE	IS FULL DETENTION	SHOW ON DETENTION PAGE
<input type="text" value="1"/>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
DEFAULT CORE VALUE	<input type="text" value="No Option Selected"/>	

Zendesk articles

[How do I configure a behavior system?](#)

[Can detentions be reset automatically?](#)



Parent Management



**What is unlocked when
parents create accounts?**



Detailed behavior log



Slip Grades Progress Reports Report Cards Attendance Class Attendance

2022-2023   

CHOOSE SLIP DATE

07/08/2022 

 Print Slip

[Blurred student name] - [Blurred student name]

Friday, July 8, 2022

Detention Summary

You have **no** Reflections to serve.
3 demerits until your next Reflection.

	Demerits Earned	Campus Cash Earned	Total Campus Cash All
Friday			\$0
Totals		\$0	\$0
Previous Balance			\$0
Balance			\$0



Detailed Grades Table

Grades

Course	Q1		Q2		Q3		Y1	
	Grade	Att. %	Grade	Grade	Att. %	Grade	Att. %	
GPA (3)	2.67	100%	0.33	0.00	100%	0.33	100%	
Arithmetic	75% C	100%	60% D	26% F	100%	52% F	100%	
ELA	83% Mastery (3)	100%	0% Far Below		n/a	66% Beginning (1)	100%	
Homeroom Course	83% Mastery (3)	100%	0% Far Below		n/a	55% Far Below	100%	



View Full Progress Reports

COURSE
No Option Selected

QUARTER
Q1 Q2 Q3

GRADING SYSTEM
Assessments-Based Standards-Based Course Default

DATE
7/15/2019 to 3/12/2020

SCORE
0 to 100

POINTS DROPPED
0 to 100

MISSING ONLY
Yes No All

COLUMNS
Name, Comments, Weight, Score, Grade, ...

Progress Reports

75% C | Q1 | **Arithmetic**

Benchmark,Classwork,Exam,Exit Ticket,Homework,Interim,Quiz | **75% C** | 100% of grade

Assessment	Comment	Weight	Score	Grade	Date	Points	Out Of	Points Dropped
Average (3)		3	75%	C		75.0	100	25.0
Sample Assessment		1	88%	B	10/2	29.3	33.3	4
Example Quiz		1	77%	C	10/2	25.7	33.3	7.7
Sample		1	60%	D	10/4	20	33.3	13.3

83% Mastery | Q1 | **ELA**

Benchmark,Classwork,Exam,Exit Ticket,Final,Homework,Interim,Quiz | **83% Mastery** | 100% of grade

Assessment	Comment	Weight	Score	Grade	Date	Points	Out Of	Points Dropped
Average (4)		4	83%	Mastery		82.5	100	17.5
Assessment 1		1	99%	Advanced	10/4	24.8	25	0.3
Assessment 2		1	77%	Developing	10/4	19.3	25	5.8



Detailed Attendance Log

Daily Attendance



TYPE

No Options Selected

DATE

7/15/2019 to 6/30/2020

IN SCHOOL

Yes

No

All

<< 1 of 1 >> Results per page 10 25 50 100

Date	Student	Type	Comments	Staff Member
Tue, Oct 1st		Absent		Support
Mon, Sep 23rd		Absent		Support
Fri, Sep 20th		Absent		Support
Thu, Sep 12th		Absent		Support
Wed, Aug 21st		Tardy		Support
Mon, Aug 19th		Tardy		Support
Tue, Aug 13th		Absent		Support

Summary (7)

ABSENT: 5

TARDY: 2



In-app Messaging

The image displays three sequential screenshots of an in-app messaging interface for a student named Arianna Morrison.

First Screenshot: Student Profile
The profile page for Arianna Morrison is shown. The tabs are PROFILE, CONTACTS, and FEED. The profile information includes:
- **Homeroom:** Edwards
- **Grade:** 4th
- **SIS Student Number:** 118
- **State ID:** 118
- **Address:** 663 Graedel Lane Denver, CO 80220
- **Bus Stop:** 3D
- **English 9 (1st Semester), 0.50:** Yes
- **English 9 (2nd Semester), 0.50:** Yes
- **Integrated 1 (1st Semester), 0.50:** Yes
A blue circular button with a white '+' icon is highlighted at the bottom right of the profile page.

Second Screenshot: Profile with Action Buttons
The same profile page is shown, but with three action buttons highlighted in a yellow box:
- **Message Guardians:** A dark grey button with a white speech bubble icon.
- **Log Communication:** A dark grey button with a white telephone handset icon.
- **Record Behavior:** A dark grey button with a white trophy icon.
The '+' button from the previous screenshot is also visible at the bottom right.

Third Screenshot: Group Chat
The group chat interface for "Guardians of Arianna Morrison" is shown. The group name is highlighted in a yellow box. The chat history includes:
- A message: "Hey everyone, Arianna is doing great" (Fri 9/17, 4:44 pm)
- A message: "Homework is due on Friday" (Wed 9/22, 11:03 pm)
- A message: "By the way, Arianna's attendance has been excellent lately" (Wed 9/22, 11:05 pm)
- A message: "Conferences are next week" (Wed 9/22, 11:06 pm)
At the bottom, there is a text input field with the placeholder "type a message (replies allowed)" and a send button (paper plane icon).



Automated Notifications

NOTIFICATIONS

PARENT NOTIFICATIONS ⓘ

Email parents/guardians when their students are added or removed from the selected groups. Parents/guardians can unsubscribe if they want.

Detention Today



Generating Parent Portal Logins

Student/Parent Portal Access

Want to download login instructions for an individual student? Go to his/her student page and click the "Portal Access" tab.

STUDENT GROUP	OVERWRITE STUDENT LOGIN INFO ⓘ	INCLUDE STUDENT LOGIN INSTRUCTIONS ⓘ	INCLUDE GUARDIAN LOGIN INSTRUCTIONS ⓘ
All Active Students ▾	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No

[Download Login Credentials as CSV](#) [Download Login Instructions as PDF](#)

Zendesk article

[How do I give access to parents/guardians in bulk?](#)



Q&A



Closing

