

Analysis Part II

Report Creator

Welcome!



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Logistics



- Slides, recording, and related resources will be shared in the follow up email tomorrow
- Live Q&A at the end
 - Ask general questions throughout by clicking **Q&A**
 - Send site specific questions to *support@schoolmint.com*
- Survey at the end



Agenda

- How to create a report
 - Chart View
 - Pivot Table
- Saving & Sharing Reports
- All Star ★ Reports



How to create a report





Create a report in 3 steps

1. Pick your dataset & filters
2. Arrange your data
3. Save & share



Configure Chart View



Zendesk Resource

[How do I change how my report is displayed?](#)



Configure Pivot Table

Report Creator Dataset & Filters Want to learn more? Reports Save Share

Chart **Pivot Table** Raw Data

Flip rows and columns Download

LEFT
Date

LEFT BREAKOUT
None

TOP
Attendance Type

TOP BREAKOUT
None

SORT COLUMNS
Asc Desc

FUNCTION
Avg Sum Count **Pct**

	[A] Absent	[T] Tardy	[P] Present	Pct (3)
Pct (80)	15%	21%	64%	100%
01/09/2023	2%	6%	92%	100%
01/06/2023	1%	6%	93%	100%
01/05/2023	1%	9%	90%	100%
01/04/2023		11%	89%	100%
01/03/2023	2%	8%	90%	100%
01/02/2023	1%	7%	92%	100%
12/30/2022		9%	91%	100%
12/29/2022	2%	12%	86%	100%
12/28/2022		9%	91%	100%
12/27/2022		5%	95%	100%
12/26/2022	1%	6%	93%	100%
12/23/2022		8%	92%	100%
12/22/2022		11%	89%	100%
12/21/2022		13%	87%	100%
12/20/2022	1%	6%	93%	100%

Zendesk Resource

[How do I use the pivot table?](#)



Saving & Sharing Reports



Saving & Sharing Reports

Reports ▾ Save ▲ Share ▾

REPORT NAME *REQUIRED

Daily Attendance Tracker

Download

Save

[A] Absent					100%
15%					100%
2%	6%	92%			100%
1%	6%	93%			100%
1%	9%	90%			100%

Zendesk Resources

[How do I save analysis reports?](#)

[How can I share analysis reports?](#)





All Star 

Reports



<u>Report</u>	<u>Resource</u>
Daily Attendance Report	<u>How many of each attendance type do we have for this period?</u>
Course Grades Report	<u>Class Averages in each course</u>
Behaviors by Teacher	<u>How many positive/negative behaviors have been entered by each teacher?</u>
Assessments Audit	<u>How can I compare average student performance on multiple assessments?</u>
Equity Report	<u>Behaviors - by gender, demographic</u>



**Need some report ideas or help
with analysis?**

**Use our [Analysis One Pager](#) to
jump start the process!**



Q&A



I've frequently encountered situations where I want two breakouts on the left. Thoughts on if this might be on an updates timeline?

- We've found that sometimes adding a **top or top breakout** can help continue to chop up your data, but a **secondary left breakout is currently not available in Schoolrunner**. Our Customer Experience team has added this request to our log of product feature suggestions.



Is there a way for reports to get sent out regularly?

- While Schoolrunner does not currently have a scheduled task for sending out reports, **all reports have a unique link that can be referenced** for sending an automated or scheduled email.



What is the difference between amount and cash in the pivot table?

- In the demo example, amount refers to the **multiplier attached** to behaviors given and cash refers to the **point value attached** to behaviors given.



If the filter you selected for a report is “this week” will that update automatically or will you always have to go back to the filter to see the current week?

- Schoolrunner uses “this” to denote **dynamic date ranges**, so you do not have to update a date range marked as “this week”.



I typically use the "Behaviors" category for Report Category. All of the subcategories seem redundant. What is the difference between "chart display/result filters" and the three student filters? Do I need to select items more than once?

- Chart Display and Result Filters are the main drivers for the Report Creator. **They change based on the dataset you choose.** The other three sections allow you to hone in if Chart Display and Result Filters don't give you everything you need.



Some downloads include way more info than I'd like to see. Is there a way to tailor the download so that it's simpler (ie: less columns)? Can the staff dashboard have fewer columns?

- Schoolrunner **doesn't currently allow you to configure** the raw data columns or the Staff Dashboard columns.



Thank You!

